



Western Australian Rogaining Association (Inc.)

PO Box 1201
SUBIACO WA 6904

WARA General Meeting 10th January 2018, 7.15pm

105 Wellington Street, Mosman Park

AGENDA/MINUTES

1. WELCOME AND OPENING OF MEETING

The Meeting opened at 7.15 pm

Attendees - A Molnar, J Najar (Equipment Officer), A Smithson (Training Officer), B Merritt, T Scalzo, S Lewis, L Williams (Minutes), A Morkel (Entry / Membership and E News), E Ghergori, J Herzfeld (Volunteer Coordinator), C Lundstrom, J Langford (Treasurer), E Firth (Secretary) P Williams (President)

Apologies - S Sertis, I Spencer, M Watson.

2. CONFIRMATION OF PREVIOUS MINUTES AND CORRESPONDENCE

Confirmation of General Meeting Minutes – 31 October 2017

Motion

That the Minutes of the Western Australian Rogaining Association General Meeting held on 31st October 2017 be taken as read and confirmed as a true and accurate record.

Moved A Smithson

Seconded A Molnar

Vote Carried

Confirmation and Acceptance of Correspondence

Motion

That the correspondence in be received and the correspondence out be confirmed as read as per the notations in the correspondence register.

Result: Postponed. Action below.

ACTION - L Williams to set up WARA Correspondence Register

3. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Updated Status of PayPal account - J Langford updated that the PayPal Account issue had been reconciled.

2. Updated entry form to include Truck driver's conditions regarding non-compete requirements in Up-side Down or 24hr events

ACTION - P Williams to Contact G Massam.

3. Updates Re Dryandra Event - Update event calendar 25th May, Confirmation needed re status of working with children check. Discussion regarding roles required to have this certification (P Williams has contacted Sam Harris and has been advised that only the Training Officer need be certified).

ACTION - A Smithson (P Williams to sign & return WWCC to A Smithson for submission).

4. Update required for remaining prizes (backpacks) from Wilderness Equip (how many, event usage and acknowledgement to sponsor). Discussion - 7 Backpacks remaining, Suggested and agreed by committee that for the next two events backpacks are to be distributed as follows (2x Volunteer recipients, 1x Participant recipient) drawn randomly. Sponsors to be notified of publicity photos of recipients with promotional material (to be published in E News and WARA Facebook page)

ACTION - J Herzfeld, A Morkel, (P Williams to organize update Facebook post events)

5. Trophies - Volunteer needed to organize Trophies and Badges. B Merritt has kindly offered to source Trophies and Badges

ACTION - B Merritt, P Williams to provide recipient details

6. Publicity Committee- Discussion regarding upcoming sub committee to include A Morkel, I Spencer, B Merritt and S Lewis

ACTION - A Morkel to further update progress at AGM

7. Update re Sally Castor regarding progress of Banner and Calendar Actioned by A Morkel

ACTION - Publicity Committee to cover.

8. Update and clarification needed re automatic membership fees within entry. Discussion held regarding fee structure continued from previous meeting. WARA Members had previously expressed concern regarding perceived value in separate transactions. Administration had concerns regarding the feasibility of managing entry plus memberships separately, this was shown to be inefficient. – J Langford provided tabled a report (See Attached of Proposed fee break downs and related documents) and the committee were shown a draft fee structure – Motion to change fee structure was recommended NOTE: WARA constitution allows membership to carry on for a further 3 Months into the new year. (A grace period to cover the quorum for AGM) subsequently the motion was tabled as below.

Motion

That WARA Update the current Fee Structure so Membership will be included upon entry.

New Fees and Charges as indicated Below:

12 Hour Rogaine - \$ 50

6 Hour Rogaine - \$ 30

24 Hour Rogaine - \$ 60

Novelty Event - \$ 20

Membership Fee - \$10

Youth Membership (12- 17 years) Discounted by 50 %

Members may be granted complimentary membership by volunteering for committee roles or event assistance.

Moved J Najar Seconded by A Smithson Vote Carried

Changes to be published on WARA Website.

ACTION - A Morkel to ensure published.

9. Update re contact with Beyond Blue / RUOK /Lifeline re Ian Thomsett Memorial June event.

ACTION - L Williams to Contact above organizations

10. Update re Busy Bee date and coordinator. Discussion held re relevance of Busy Bee (Special thanks to J Najar's efficiency), suggestion of Shed Days where members can be instructed in camp setup protocols (suggestion of digitally video recording the Hash house set up for future reference) Suggestion of Annual Volunteer's BBQ to be held at the Shed. To be added to following general meeting agenda in deference to Weather – Secretary

ACTION - Secretary to add to agenda.

4. REPORTS

4.1. Treasurer's Report

Discussion Regarding Self Insurance. Current value and replacement cost estimates of equipment discussed. J Langford Recommended transfer (return) of \$10, 000 to investment account

Motion

That the Treasurer's report to 10th January (attached) be accepted as true and correct.

4.2. President's Report

See Attached

4.3. Volunteer Coordinator

Volunteer Grid on WARA Website is Current – More Volunteers Needed.

4.4. Equipment Report

Purchase of Two New Batteries for Number Two Bank.

Water Drop Containers – J Najar has retired several containers and replaced with new stock.

P. A System Repaired.

4.5. Training Officers Report

A Smithson has requested more volunteers for Dryandra Event (3- 5 Extra) The 2017 event would have benefited from extra help and to further encourage family entry for 2018 more help is required.

Discussion of the Setters and Vettors Clinic – It was decided that the Clinic held had not yielded any new Setters or Vettors so instead a Membership block contact approach would be trialled,

5. PROPOSED MOTIONS

Hash House Coordinator role to be changed to a Volunteer Role

Motion

That the Hash House Coordinator role be removed from committee status to a volunteer role

Moved P Williams

Seconded E Firth

Vote Carried

6. OTHER BUSINESS

6.1. AGM Positions

As stated in the WARA Constitution, All Committee positions shall be declared vacant at the AGM.

Currently Seeking the Following positions

Vice President (s)

Secretary

3 Equipment Officers - Shed Equipment
- Corflute Controls Management
- Managing Electronic Controls

DSR WASF Liaison

Camp Manager

Safety Officer

Chairperson

Admin Coordinator

Map Coordinator

Discussion Re Volunteer roles.

Suggestion by attendees that roles could be divide amongst several people as to increase volunteer numbers and distribute committee members workload fairly to promote sustainability for WARA.

6.2. Lifetime Membership Proposals

Proposals submitted regarding lifetime memberships for Gerard Masson, Sue Monter and Jim Langford in recognition of outstanding service to WARA

Submissions to be presented at AGM for approval.

6.3. Calendar Dates for 2019

Calendar for 2019 events attached – NOTE Amendment of Novelty Event date to 2nd November 2019.

Action P Williams to advise G Masson of Date change for publication.

6.4. DSR Five Year Event Planning Proposal.

DSR have submitted a brief to assist WARA in developing an event master plan and event planning process for a five-year period.

Discussion regarding the initial financial outlay subject to changing governments and funding models.

Cost versus results

Ability to find a volunteer from the membership base versus a paid consultant.

It was decided that further investigation via the membership base for a suitable candidate would be pursued.

ACTION - E Firth to contact Louise from DSR for update.

7. DATE OF NEXT MEETINGS

AGM 9th February 2018 DSR 7pm, 246 Vincent Street, Leederville WA

Committee Meeting TBA

8. MEETING CLOSURE

The Meeting Closed at 9.40 pm